

# Application to Use Materials Cold Spring Harbor Laboratory Archives

Please print this form and return to CSHL Archives by fax **(516)367-6854**

or post:

Cold Spring Harbor Laboratory Archives

1 Bungtown Road

Cold Spring Harbor, NY 11724

Date \_\_\_\_\_  
Name \_\_\_\_\_  
Organization \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
Country \_\_\_\_\_  
Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
FedEx # (if you wish FedEx delivery) \_\_\_\_\_

**Material Requested** (use additional pages as needed for multiple requests)

Description(include photocopy, if possible)

1. Title/Image # \_\_\_\_\_  
Author/Creator/Photographer \_\_\_\_\_  
Date \_\_\_\_\_
2. Title/Image # \_\_\_\_\_  
Author/Creator/Photographer \_\_\_\_\_  
Date \_\_\_\_\_
3. Title/Image # \_\_\_\_\_  
Author/Creator/Photographer \_\_\_\_\_  
Date \_\_\_\_\_
4. Title/Image # \_\_\_\_\_  
Author/Creator/Photographer \_\_\_\_\_  
Date \_\_\_\_\_

**Type of Use To Be Made of Material Requested**

**Book**\_\_\_ **CD-ROM**\_\_\_ **magazine/newspaper**\_\_\_  
**Video/DVD**\_\_\_ **dissertation/thesis**\_\_\_ **non-broadcast documentary**\_\_\_  
**Scholarly journal**\_\_\_

**Television**

Commercial\_\_\_ Public Television\_\_\_ Broadcast only\_\_\_  
Broadcast&home video/DVD\_\_\_ Broadcast & all media\_\_\_

**Exhibition**

Temporary\_\_\_ Traveling\_\_\_ Permanent\_\_\_

**Online/web site**

up to 1 year\_\_\_ 1-5 years\_\_\_ 5-10 years\_\_\_

**Promotion other** (please specify)\_\_\_\_\_

**Details of Project/Publication or which images will be used:**

Title/Description

Author/Producer

Publisher/Production Co.

Publication/Broadcast/Opening Date

Image(s): B/W\_\_\_ Color\_\_\_

Placement: Interior\_\_\_ Jacket/Cover(full)\_\_\_ Jacket/Cover (composite)\_\_\_

Print Run/Circulation\_\_\_\_\_

Territory: North America\_\_\_ Worldwide\_\_\_

Languages: Single Language\_\_\_ Two or more languages\_\_\_

Editions: First use\_\_\_\_\_ Reuse\_\_\_\_\_

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Name

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Signature

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Affiliation

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Date

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