

## **Rights of Reporting Individuals**

Reporting Individual encompasses the terms victim, survivor, complainant, claimant, witness with victim status, and any other term used to reference an individual who brings forth a report of a violation.

As a reporting individual, you have the right to make a report to campus security, local law enforcement, and/or state police or choose not to report; to report the incident to CSHL; to be protected by CSHL from retaliation for reporting an incident; and to receive assistance and resources from CSHL.

### **All reporting individuals have the right to:**

- a. Notify campus security, local law enforcement, and/or state police;
- b. Have emergency access to the Title IX Coordinator or other appropriate official trained in interviewing victims of sexual assault who shall be available upon the first instance of disclosure by a reporting individual to provide information regarding options to proceed, and, where applicable, the importance of preserving evidence and obtaining a sexual assault forensic examination as soon as possible, and detailing that the criminal justice process utilizes different standards of proof and evidence and that any questions about whether a specific incident violated the penal law should be addressed to law enforcement or to the district attorney. Such official shall also explain whether he or she is authorized to offer the reporting individual confidentiality or privacy, and shall inform the reporting individual of other reporting options;
- c. Disclose confidentially the incident to the specific CSHL representatives who may offer confidentiality pursuant to applicable laws and can assist in obtaining services for reporting individuals;
- d. Disclose confidentially the incident and obtain services from the state or local government;
- e. Disclose the incident to CSHL representatives who can offer privacy or confidentiality, as appropriate, and can assist in obtaining resources for reporting individuals;
- f. File a report of sexual assault, domestic violence, dating violence, and/or stalking and the right to consult the Title IX Coordinator and other appropriate institution representatives for information and assistance. Reports shall be investigated in accordance with CSHL policy and a reporting individual's identity shall remain private at all times if said reporting individual wishes to maintain privacy;
- g. Disclose, if the accused is an employee of CSHL, the incident to CSHL's Human Resources Department or the right to request that a confidential or private employee assist in reporting to the Human Resources Department;
- h. Receive assistance from appropriate CSHL representatives in initiating legal proceedings in family court or civil court; and
- i. Withdraw a complaint or involvement from the CSHL process at any time.